



# Laptop Loan Agreement

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### Terms

By signing this agreement, the undersigned (patron) acknowledges that each time they borrow a laptop:

- Laptop and accessories are received in good working condition;
- Laptop will be returned to the Library Circulation Desk by the specified due time;
- Late returns may be subject to a fine and/or loss of borrowing privileges;
- Full financial liability for lost, stolen, or damaged laptop or accessories up to the replacement cost;
- Laptop will be due in 4 hours. All laptops must be returned 15 minutes before library closes;
- Laptop can be only renewed if more laptops are available for circulation.

LATE FINES:

\$10.00/hour (maximum \$50.00/day)

DAMAGE/REPLACEMENT COST:

Starting at \$50 up to replacement value of \$1700.00

IMPORTANT:

Overdue equipment loans are subject to a fine and loss of future borrowing privileges.

**I have read, understand and agree to comply with the terms and conditions of this Laptop Loan Agreement.**

Date	
Name	
Student Number	

Signature: \_\_\_\_\_