

APA Tip Sheet: The Basics

Information taken from the OWL at Purdue (<https://owl.english.purdue.edu/owl/resource/560/1/>) and APA in Minutes (library.humber.ca)

Books

Information Required:

- **Author (last name, initial[s]).**
- **(Year of publication).**
- ***Title.***
- **City, Location:**
- **Publisher.**

Basic Example, One Author

Schloss, J. G. (2009). *Foundation: B-boys, b-girls, and hip-hop culture in New York*. New York, NY: Oxford University Press.

Edition Other Than the First

Helper, M. E., Kempe, R. S., & Krugman, R. D. (1997). *The battered child* (5th ed.). Chicago, IL: University of Chicago Press.

Article or Chapter in an Edited Book

O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: A metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). New York, NY: Springer.

Duncan, G. J., & Brooks-Gunn, J. (Eds.). (1997). *Consequences of growing up poor*. New York, NY: Russell Sage Foundation.

Multiple Authors

2 to 7 authors

Hammett, D., Schloss, F., & Jackson, M. (2012). Reworking and resisting globalising influences: Cape Town hip-hop. *GeoJournal*, 77(3), 417-428. doi: 10.1007/s10708-010-9395

More than seven authors

Hammett, D., Schloss, F., Winfrey, O., Hilton, P., Gosling, R., Hamm, J., ... Jackson, M. (2012). Reworking and resisting globalising influences: Cape Town hip-hop. *GeoJournal*, 77(3), 417-428. doi: 10.1007/s10708-010-9395

Peer-reviewed or Scholarly Journal Articles

Information Required:

- **Author (last name, initial[s]).**
- **(Year of publication).**
- **Title of Article.**
- ***Title of Journal,***
- ***Volume Number(Issue),***
- **Page-Number(s).**
- **doi (if given).**

Basic Example, one author

Hammett, D. (2012). Reworking and resisting globalising influences: Cape Town hip-hop. *GeoJournal*, 77(3), 417-428. doi: 10.1007/s10708-010-9395

Multiple author(s)

Smyth, A. M., Parker, A. L., & Pease, D. L. (2002). A study of enjoyment of peas. *Journal of Abnormal Eating*, 8(3), 120-125.

Webpage or Website

Information Required:

- **Author (last name, first initial).**
- **Year Month, Day or No date (n.d).**
- ***Title of the document.***
- **URL**

Basic Example, corporate author

Health Canada. (2007, Feb 5). *Canada's food guide: Choosing foods*. Retrieved from <http://www.hc-sc.gc.ca/fn-an/food-guide-aliment/choose-choix/index-eng.php>

Example, Multiple authors

Angeli, E., Wagner, J., Lawrick, E., Moore, K., Anderson, M., Soderland, L., & Brizee, A. (2010, May 5). *General format*. Retrieved from <http://owl.english.purdue.edu/owl/resource/560/01/>

Online Images

Optimal Information Required:

- **Author/Artist (last name, initial[s] or company/brand).**
- **(Role of the creator).**
- **(Year of creation if available [or n.d.]).**
- ***Title or description.***
- **[Type of work].**
- **Retrieved from URL**

Basic example – Reference List:

Topley, W.J. (Photographer). (1912). *The Honeycomb Giant's Causeway, Ireland*. [Photograph]. Retrieved from <https://www.flickr.com/photos/lac-bac/2695694857>

Example - Unknown Author/Creator

Japanese geisha. [Photograph]. (n.d.). Retrieved from

http://www.bergoiata.org/fe/divers28/Japanese_Geisha.jpg



YouTube

Information required:

- **Author/Artist (last name, initial[s] or company/brand).**
- **[Screen/Channel name].**
- **(Year, month day).**
- ***Title of video* [Video file].**
- **Retrieved from URL**

Basic example

Redmond, M. [krackerslacker]. (2014, May 15). *Rambling on a bike - how to Thursday: How to wear and use a poncho* [Video file]. Retrieved from http://youtu.be/KWhMI83_rNg

Example – Author name and Screen name are identical

Walk off the Earth. (2012, January 5). *Somebody that I used to know – Walk off the Earth (Gotye – cover)* [Video file]. Retrieved from <http://youtu.be/d9NF2edxy-M>

Indirect source or quotation (“as cited in”)

- Authors frequently quote or paraphrase other authors in their writing. If you want to use a quote or paraphrase found indirectly then you must include reference to the original author(s)’ name in the body of your paper.

Basic Example: In-text & Reference List

- Use the original author(s) name to introduce the quote.

On the history of hip hop, Kugleberg claims that it “is a riddle wrapped inside an enigma stuffed inside a mystery hidden in a sock” (as cited in Schloss, 2009, p. 125).

- In your reference list at the end of your paper, only cite the source you found the quotation in, NOT the original author(s) source.

Schloss, J. G. (2009). *Foundation: B-boys, b-girls and hip-hop culture in New York*. New York, NY: Oxford University Press.

In-text Citations – used whenever you QUOTE OR PARAPHRASE in the body of your paper

Information required:

- Author
- Date
- Page (p.) if given, or “para” for website

Basic example

“Hip hop is a genre of music developed in the 1970s in New York. It is characterized by a rhythmic style of speaking – rap – coupled with backing beats on a turntable, often performed by DJs” (Talley, 2011, p. 38).

In-text Citations - Alternate example:

Talley (2011) explains that “hip hop is a genre of music developed in the 1970s in New York” (p. 38).

In-text Citations - Unknown Author

- If the work does not have an author, cite the source by its title in the signal phrase or use the first word or two in the parentheses. Titles of books and reports are italicized or underlined; titles of articles, chapters, and web pages are in quotation marks.

A similar study was done of students learning to format research papers (“Using APA,” 2001, para 2).

In text Citations – Online Images (Artist known) Online Images (Artist unknown, date unknown)



(Topley, 1912)



(Japanese geisha, n.d.)

***NOTE: You still require the full citation of this source at the end of your paper in your References list.**

Reference List

Reference List

- Title : References
- Alphabetical order by author
- Double spaced
- Indent after the first line



References

Author, A. (Year). *Title*. Place of
Publication: Publisher.

Bauthor, A. (Year). *Title*. Place of
Publication: Publisher.

Cauthor, A. (Year). *Title*. Place of
Publication: Publisher.

Using APA in your PowerPoint

- Treat your PowerPoint like an APA report or essay
- Use in-text citations throughout the presentation, cite your images and provide a reference list slide with full citation information at the end of the presentation

Need more support?

- Visit the Writing Centre. Call ahead for an appointment
- Books: The *Publication Manual of the APA* is available at Humber Libraries
- Humber Libraries website (library.humber.ca) and APA in Minutes
- OWL Purdue Writing lab: <http://owl.english.purdue.edu/owl/resource/560/02/>