

## Technology Lending Agreement Form

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Please read carefully. By signing this document, you agree to comply with the terms and conditions of borrowing technology from Humber Libraries and Learning Commons.

### Terms:

By signing this agreement, the undersigned acknowledges that each time they borrow technology:

- Equipment was received in good working condition;
- Equipment will be returned to the correct service desk as indicated on the label;
- Equipment will be returned by the time specified on your receipt;
- Late returns may be subject to a fine and/or the loss of borrowing privileges;
- Full financial liability for lost, stolen, or damaged technology and/or accessories up to the replacement cost;
- A minimum fee of \$50 will be charged for damaged equipment up to the full replacement cost as shown below;
- Equipment must be returned 15 minutes before the service desk closes;
- In case of an early campus closure (such as snow storm) the equipment is due 15 minutes prior to the closure time;
- Equipment renewals will be granted based on current availability.

Item	Loan Period	Overdue Fines	Replacement Cost
Laptop	4 Hours	\$10.00 per hour Max \$50.00 per day	\$1700.00
Portable Plug	4 Hours	\$5.00 per hour Max \$25.00 per day	\$300.00

**Humber Libraries and Learning Commons are not responsible for the loss of any documents or the damage to any personal devices that may result from the use of borrowed laptops, portable plugs, phone chargers or other equipment.**

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I have read, understand and agree to comply with the terms and conditions of this Library Technology Lending Agreement Form.

Date	
Full Name (Please Print)	
Student Number	

Signature: \_\_\_\_\_